

**SELMA CEMETERY DISTRICT  
RECORD OF THE BOARD OF TRUSTEES  
Regular meeting**

**Thursday August 26, 2021, Consent Agenda 1**

**1. Call to Order:**

- 2. Roll Call:** Chair: Robert Allen  
Vice-Chair: Una Tristan  
Trustee:  
Trustee: Alan Langstraat  
Trustee: Alfonso Caro

**Staff Present:** General Manager: Sandi Miller

**Date of Next Board Meeting:** **The next meeting will be Thursday  
September 23, 2021.**

**Public Comment:** Members of the general public may address the Board of Trustees on any item on the agenda.

Sarai Ramirez of Selma Cemetery

**CONSENT AGENDA:**

1. Minutes: of the Thursday July 22, 2021, Regular Meeting of the Board of Trustees
2. Disbursements: 07/01/2021 through 07/31/2021

***Motion to accept the Consent Agenda as presented by Trustee Alfonso Caro, Second by Trustee Alan Langstraat. Vote: - Trustee Alan Langstraat - AYE Trustee Alfonso Caro- AYe. Chair Robert Allen - AYE. Vice-Chair Una Tristan - AYE Motion carried.***

**OLD BUSINESS: discussion/Action:**

1. **ADT at Rental House:** Discussion on keeping or discontinuing the service. GM Sandi Miller to report on the status of the alarm. *I had originally been told they do not use the system but found out they aren't using it at night or when they are home. Apparently, they didn't know how to set it for staying at home, so the motion detectors kept setting the system off. I called Char to get Crystal's phone number so she could schedule the appointment to update they systems. I got her voice mail and left the message that we needed to schedule to update before the system no longer worked. Crystal called me back a short time later and I gave her the direct line to the scheduler I have been speaking with. She called on a*

*Monday and they were out to do the update that same Friday. I haven't heard if they were shown how to use the system while home.*

- 2. Grounds Supervisor's Truck:** *We are still looking for a truck to replace the old one. GM Sandi Miller reported that due to the supply of new trucks being so low, Alvaro and I talked, and we are going to try and wait for a while. The shortage of chips due to Covid 19 has driven the prices up. We are hoping that they will come back down now that more companies are back to work. And hoping there isn't another shut down. I will keep you updated. Trustee Alfonso Caro suggested that we check with the company out of LA that he uses, he will send GM Sandi Miler the information to contact them. It was also suggested that we check on trading in the old truck, some dealers will take them no matter the condition. Chairman Robert Allen suggested speaking with Amber Nelson.*
- 3. CAPC Education Seminar:** *Registration and Hotel arrangements have been made. GM Sandi Miller reported that she has made reservations for Chairman Robert Allen (Who will be running the Trustee Breakout Session). This will be Sarai first conference; I have also signed her up to attend CSDA's Board secretary conference. I will be attending as the President and will very busy with my duties as President. If the Board of Supervisors appoints a new trustee, they will have the option to attend as well.*

**NEW BUSINESS: Discussion/Action:**

- 2. CUP (Conditional Use Permit)** *Discussion on meeting with Supervisor Mendez and paperwork. GM Sandi Miller reported that Trustee Alan Langstraat and I met with Supervisor Mendez at the district office. The conversation went well, and he said he would have the Planning Department contact us to move forward with our CUP. While discussing who would be against us again, we informed him the family with the house on the corner of the property and Mr. King again. Supervisor responded with he thought that he thought Mr. King had moved. We presented Supervisor Mendez with a copy of the same information we had left on the houses of the neighbors and informed him we were unable to locate Mr. King, but we had heard that the family on the corner and they are still against the project. On August 5<sup>th</sup> GM Sandi Miller spoke with Thomas who will be our contact person in the planning department for our CUP. He emailed me the paperwork and a list of the fees; he also mailed the originals to be filed with the County. We do not have to go through the preapplication again but will have to pay the necessary fees. And file the updated papers. Sarai and I are working on these and I will keep you posted.*

**3. GSRMA RMAP Program:** We have received the paperwork for this program and changes they made to it. *GM Sandi Miller reported that she has sent the letter of intent to participate in the program again this year. They seem to change it every year, but this year has more changes than normal. It will still be worth the time and effort.*

**1. Manager's report: General Manager: Sandi Miller**

Burials as of 07/01/2021 – 07/31/2021: 18

Covid Burials as of 01/01/2021 – 07/31/2021: 62 (no change)

Pre-need Contracts: 18                      Paid in full: 8 *Stayed the same*

- Ron Baker: I contacted Kelley at the Board of supervisor's office about what needed to be filed. She sent me the papers, to report his leaving the board. *I filled out the needed documents and returned them to the Clerk to the Board.*
- New Board Member: We received an application from Karen Foster for board member. I took it to the county and gave it to Buddy Mendez assistant. *Jessica (Buddy's Other assistant) said she would get it scanned into the system and on the agenda to be approved. I saw on their board that the next meeting on 9/7/21. I spoke with Jessica and has already done her interview with Karen.*
- Computer/Internet Issues: For the past 2 years my systems would lose its connection to the internet often. I spoke to Joey about this, and he suggested hard wiring it to the front desk server. *Joey came and ran the wires under the building and to my system, it's running faster, and knock-on wood hasn't had any issues.*
- Camera's: We started having trouble with the cameras at the shop. I called Sebastian to come fix them. They came on 8/6 and back on 8/9 to do the repairs. They are fixed and running faster now. *It took two different techs', the seconded one fixed the front door camera that had gotten out of alinement. Part of the problem is that the shop plug-ins are all on the same circuit. Which was causing the shop to lose power when they had the tv and a/c on at the same time as all the other stuff that is running off that circuit. We may want to consider at some time adding another circuit or two to lessen the load.*

**2. Trustees' reports:** Trustee: **Robert Allen:** *Reported that he is retiring from the Chamber. Him and Mary are going to start enjoying life more.*  
Trustee: **Alfonso Caro:** *Nothing*

Trustee: **Alan Langstraat** : *Nothing*  
Trustee: **Una Tristan**: *Nothing*

**3. Adjournment:4:57pm**

Respectfully submitted.

Sandi Miller  
General Manager-recording secretary

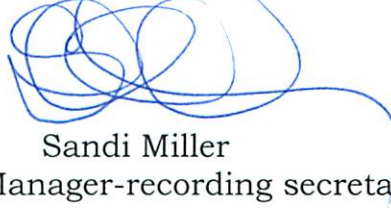
Robert Allen - Chairman of the Board

Trustee: **Alan Langstraat** : *Nothing*

Trustee: **Una Tristan**: *Nothing*

**3. Adjournment: 4:57pm**

Respectfully submitted.

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Sandi Miller

General Manager-recording secretary

Una Tristan – Vice-Chair of the Board

A handwritten signature in black ink, written in a cursive style.