

SELMA CEMETERY DISTRICT
Regular Meeting of the
BOARD OF TRUSTEES
Thursday, September 26, 2024, Consent Agenda I
4:30 p.m.

AGENDA

1. **Call to Order:** 4:30 p.m.
2. **Roll Call:** Chair: Alan Langstraat – *Present (late)*
Vice-Chair: Jennifer Earle - *Present*
Trustee: Rose Robertson - *Present*
Trustee: Ramza Coury – *Present (late)*
Trustee: Una Tristan -*Present*
Staff Present: General Manager: Sarai Ramirez - *Present*
Grounds Supervisor: Jesse Rodriguez - *Present*

Date of Next Board Meeting: **The date of the next board meeting will be Thursday, October 24, 2024.**

Public Comment: Members of the public may address the Board of Trustees on any item on the agenda. *Two members of the public present; no comments at this time.*

CONSENT AGENDA:

1. Minutes of the Thursday, August 22, 2024, Regular Meeting of the Board of Trustees.
2. Disbursements: 08/01/2024 through 08/31/2024
Motion to approve the Consent Agenda (items #1 and #2) as presented was made by Trustee Rose Robertson and seconded by Trustee Una Tristan. Vote: Trustee Rose Robertson: AYE, Trustee Una Tristan: AYE, Trustee Ramza Coury: AYE, Vice chair Jennifer Earle: AYE. Motion carried. (Chairman had not arrived for this item)

OLD BUSINESS: Discussion/Action:

NEW BUSINESS: Discussion/Action:

1. **Bethel Property:** Discuss the future of this property after denial of Conditional Use Permit. *The district can choose to keep this property and declare it surplus and/or sell.*

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After discussion, Vice chair Jennifer Earl made the motion to declare the property as surplus and get ready to sell. The motion was seconded by Trustee Rose Robertson. Vote: Trustee Rose Robertson: AYE, Trustee Una Tristan: AYE, Trustee Ramza Coury: AYE, Vice chair Jennifer Earle: AYE, Chair Alan Langstraat: AYE. Motion carried.

A second motion was made by Vice chair Jennifer Earle to interview prospective real estate agents. This motion was seconded by Trustee Una Tristan. Vote: Trustee Rose Robertson: AYE, Trustee Una Tristan: AYE, Trustee Ramza Coury: AYE, Vice chair Jennifer Earle: AYE, Chair Alan Langstraat: AYE. Motion carried.

- 2. Change in Pay Frequency:** District to switch from bi-monthly payroll to bi-weekly payroll. *Concerns were raised if this would cost the district more and if it would create more work for the general manager. It was indicated that it would not. The general manager is to meet with staff to discuss whether they will get paid on Wednesdays or Fridays.*

Motion to pay biweekly was made by Trustee Rose Robertson and seconded by Trustee Una Tristan. Vote: Trustee Rose Robertson: AYE, Trustee Una Tristan: AYE, Trustee Ramza Coury: AYE, Vice chair Jennifer Earle: AYE, Chair Alan Langstraat: AYE. Motion carried.

3. Manager's Report: Sarai Ramirez

Burials as of 07/01/2024 – 08/31/2024: **30**

Plots Paid in full as of 07/01/2024: **15**

Plots Available as of 08/31/2024: Floral – **2,452**, West – **552(Pontem Count)**

- **Rockwell Pond:** Update on information received so far. *Based on conversation with Deputy City Manager Jerome Keene, the city of Selma still has not purchased the land, but they are interested in all 90 acres. He did bring up land on W. Front and Highland.*
- **23/24 Fiscal Year Audit:** Adair & Evans reviewed district's paperwork. *Auditors did their initial review, so far everything looks in order. They have more to review at their office and will follow up with a report when complete.*

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- **Leak at Thompson:** Update on repairs. *Reedley Irrigation was called for this repair.*
- **Dia de los Muertos:** Staff to set up altar last Tuesday of October. *Altar will stay up until staff comes back on Monday, November 4th, 2024.*
- **End of Edger's Season:** Seasonal employees' last day to be 09/30/2024. *Full-time staff will try to get some edging done in the off season.*
- **Fire Lanes:** Restrict parking to one side of the driveway. *Fire department and the city were contacted for comments.*

4. Trustees' reports:

Trustee: **Una Tristan** – *Will be attending the CAPC conference in San Luis Obispo and will bring back brochures on columbaria.*

Trustee: **Alan Langstraat** – *Has noticed the grass is greener.*

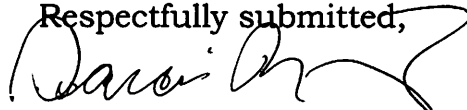
Trustee: **Rose Robertson** – *Saw General Manager Sarai Ramirez and Chair Alan Langstraat at the City Council Meeting and was pleased to see the district's involvement.*

Trustee: **Ramza Coury** – *Asked who the public present at the meeting were.*

Trustee: **Jennifer Earle** – *Nothing at this time.*

5. Adjournment:

Respectfully submitted,



Sarai Ramirez, General Manager - recording secretary



Alan Langstraat - Chairman of the Board

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