

SELMA CEMETERY DISTRICT
Regular Meeting of the
BOARD OF TRUSTEES
Thursday, May 23, 2024, Consent Agenda I
4:30 p.m.

MINUTES

1. **Call to Order:** 4:31 pm
2. **Roll Call:** Chair: Alan Langstraat - *Present*
Vice-Chair: Jennifer Earle - *Present*
Trustee: Rose Robertson - *Present*
Trustee: Ramza Coury - *Present*
Trustee: Una Tristan - *Absent*
Staff Present: General Manager: Sarai Ramirez - *Present*
Grounds Supervisor: Jesse Rodriguez - *Present*
Legal Counsel: *Not present*

Date of Next Board Meeting: **The date of the next board meeting will be Thursday, June 27, 2024.**

Public Comment: Members of the public may address the Board of Trustees on any item on the agenda. *No public present.*

CONSENT AGENDA:

1. Minutes of the Tuesday, April 25, 2024, Regular Meeting of the Board of Trustees.
2. Disbursements: 04/01/2024 through 04/30/2024
Motion to accept the Consent Agenda as presented made by Trustee Ramza Coury and seconded by Vice chair Jennifer Earle.
Vote: Trustee Ramza Coury – AYE, Vice chair Jennifer Earle – AYE, Chair Alan Langstraat – AYE, Trustee Rose Robertson – Absent for vote, Trustee Una Tristan – Absent. Motion carried.

OLD BUSINESS: Discussion/Action:

1. **Shop Repairs:** Quotes for insulation and door replacement. *District received one more quote without the door replacement or framing. Board asked General Manager to negotiate the price of the original quote provided.*
Motion made by Vice chair Jennifer Earle negotiate the price of the original quote to accept the contract. Motion seconded by

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Trustee Ramza Coury. Vote: Trustee Ramza Coury – AYE, Vice chair Jennifer Earle – AYE, Chair Alan Langstraat – AYE, Trustee Rose Robertson – Absent for vote, Trustee Una Tristan – Absent. Motion carried.

2. Floral Cemetery Gates: Discussion about the gates remaining open after business hours. *All board members expressed their opinion and concern about the gates being left open or closing them. At the end of the discussion, the conclusion is to table this item. No action taken.*

NEW BUSINESS: Discussion/Action:

1. 2024/2025 Proposed Budget: Presentation of the new fiscal year budget. *Projected payroll is with staff raises along with hiring a full-time grounds person and part-time office person. Total revenue to change with the approved price increase by the board. No action taken.*

2. American Legion: Request to add more flag poles at Floral Cemetery, possible at the North in the future. *The proposed new poles would be along the back fence of the Floral cemetery and possibly around the office.*

Motion to allow American Legion to add more flag poles made by Trustee Rose Robertson and seconded by Vice chair Jennifer Earle. Vote: Trustee Rose Robertson – AYE, Trustee Ramza Coury – AYE, Vice chair Jennifer Earle – AYE, Chair Alan Langstraat – AYE. Motion carried.

3. Manager's Report: Sarai Ramirez

Burials as of 07/01/2023 – 04/30/2024: **140**

Plots Paid in full as of 07/01/2023: **104**

Plots Available as of 07/31/2023: Floral – **2,499**, West – **552(Pontem Count)**

- **Memorial Day Service:** Staff to work half day to assist American Legion. *Program to begin at 10:00 am. District will be closed afterwards.*

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- **3rd of July Fireworks:** Email has been sent to Contemporary Services to have security present. *District will hire the same security company to ensure district rules are followed.*
- **Mid Valley Times:** Article published about the cemetery expansion. *Copy of the article was made available for review by anyone wanting to read it.*

4. Trustees' reports:

Trustee: **Una Tristan** – *Absent*

Trustee: **Alan Langstraat** – *Nothing at this time.*

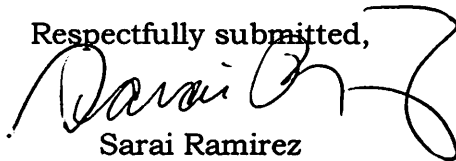
Trustee: **Rose Robertson** – *Inquired about Central Valley Multi Service..*

Trustee: **Ramza Coury** – *Nothing at this time.*

Trustee: **Jennifer Earle** - *Nothing at this time.*

- 5. Adjournment:** *With no other discussion, meeting adjourned at 5:17 pm.*

Respectfully submitted,



Sarai Ramirez

General Manager - recording secretary



Alan Langstraat – Chair of the Board

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