

**Regular Meeting of the  
BOARD OF TRUSTEES  
Thursday, April 27, 2023, Consent Agenda I  
4:30 p.m.**

**MINUTES**

**1. Call to Order: 4:43 pm**

- 2. Roll Call:** Chair: Robert Allen - *Present*  
Vice-Chair: Una Tristan - *Present*  
Trustee: Alan Langstraat - *Present*  
Trustee: Alfonso Caro - *Absent*  
Trustee: Rose Robertson - *Absent*

**Staff Present:** General Manager: Sarai Ramirez - *Present*  
Grounds Supervisor: Alvaro Salazar - *Absent*

**Date of Next Board Meeting:** **The date of the next board meeting will be Thursday, May 25, 2023.**

**Public Comment:** Members of the public may address the Board of Trustees on any item on the agenda.  
*No comments from the public at this time.*

**Prior to continuing with the agenda, Vice chair Una Tristan made a motion to move item #1 under New Business before the Consent Agenda and seconded by Trustee Alan Langstraat. Motion carried.**

**NEW BUSINESS: Discussion/Action:**

- 1. Previously purchased bench locations:** Member of the public is requesting the board consider reselling unused bench locations and/or contact the families who have not purchased their bench. *In doing some research, speaking with previous manager, and reaching out to another, once a location is paid for and endowment care is paid, that space, whether it's for a burial, bench location, tree location or any other memorial, it belongs to that family forever. The district cannot tell a family when to use that space. A member of the public present has requested the district reach out to families who have not placed their bench to date to see if they are interested in selling it back.*

**After discussion, a motion to accommodate to the best of the district's abilities the request made by the member of the public was made by Trustee Alan Langstraat and seconded by Vice chair Una Tristan. Vote: Chairman Robert Allen – AYE, Vice chair Una Tristan – AYE, Trustee Alan Langstraat – AYE,**

**Trustees Rose Robertson, and Alfonso Caro – Absent. Motion carried.**

**CONSENT AGENDA:**

1. Minutes of the Tuesday, March 28, 2023, Regular Meeting of the Board of Trustees.
2. Disbursements: 03/01/2023 through 03/31/2023

**Motion to approve the consent agenda as presented made by Vice chair Una Tristan and seconded by Trustee Alan Langstraat. Vote: Chairman Robert Allen – AYE, Vice chair Una Tristan – AYE, Trustee Alan Langstraat – AYE, Trustees Rose Robertson, and Alfonso Caro – Absent. Motion carried.**

**OLD BUSINESS: Discussion/Action:**

1. **Painting of the shop building:** General Manager Sarai Ramirez met with the staff to get feedback from them. *A staff meeting was held in which all members expressed the need for a new shop with a break room for staff to be closed off to the public. Chairman suggested to reach out to different sources to see if there might be grants available for such project. The board asked GM to arrange for Ground Supervisor to be present at the next regular meeting to further discuss what will work best for our district. No action taken at this time.*

**NEW BUSINESS: Discussion/Action:**

1. **Previously purchased bench locations:** Member of the public is requesting the board consider reselling unused bench locations and/or contact the families who have not purchased their bench. *Item moved to the beginning of the meeting.*
2. **Niche covers:** Board to review and vote on new formats offered by Beer Monuments for engraving. *General Manager researched in the minutes available to the district to see about the original decision to make the niche covers uniform and only found that in July 2005, that board at the time voted not to allow for 'special engraving.'*

**Vice chair Una Tristan made a motion to adopt the new formats provided by Beer Monuments beginning on this date. This motion was seconded by Trustee Alan Langstraat. Vote: Chairman Robert Allen – AYE, Vice chair Una Tristan – AYE, Trustee Alan Langstraat – AYE, Trustees Rose Robertson, and Alfonso Caro – Absent. Motion carried.**

**3. Manager's report: General Manager: Sarai Ramirez**

Burials as of 07/01/2022 – 3/31/2023: **143**

Plots Paid in full as of 07/01/2022: **181 (Pontem Count)**

Plots Available as of 03/31/2023: Floral – **2,627**, West – **551**

- **CUP (Conditional Use Permit):** GM Sarai Ramirez to report on this. *Jeremy Shaw forwarded an email from Melissa Cregan, Ag Commissioner/ Sealer. She expresses concern about the impact on agriculture our cemetery will have.*
- **PEPRA CalPERS rate change:** PEPRA employees retirement rate will increase by 1% as of July 1, 2023. *The current rate is 7.25%, starting July 1, 2023, it will increase by one percent. This is for all employees who joined CalPERS after 01/01/2013. All PEPRA staff have been informed and provided with an explanation of the change.*
- **Bank of the Sierra debit card change:** Bank of the Sierra has informed the district that we will now have a Visa debit card. *The district will not be affected by this change, all that needs to be done at my end is update service providers.*

**4. Trustees' reports:**

Trustee: **Robert Allen** - *Nothing at this time.*

Trustee: **Alfonso Caro** – *Absent*

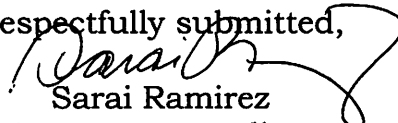
Trustee: **Alan Langstraat** – *Trustee asked when the district began to water the grounds and asked if there was something the GM can provide in lieu of the bank statements.*

Trustee: **Una Tristan** – *Nothing at this time.*

Trustee: **Rose Robertson** - *Absent*

- 5. Adjournment:** *6:05pm With no other discussion, motion to adjourn the regular meeting made by Trustee Alan Langstraat and seconded by Vice chair Una Tristan, motion carried.*

Respectfully submitted,



Sarai Ramirez

General Manager - recording secretary



Robert Allen - Chairman of the Board