

**SELMA CEMETERY DISTRICT**

2430 Floral Ave. /P.O. Box 1383 Selma, CA 93662  
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**Regular Meeting of the  
BOARD OF TRUSTEES  
Tuesday, January 23, 2024  
4:30 p.m.**

**AGENDA**

**1. Call to Order:**

**2. Roll Call:**

Chair: Una Tristan

Vice-Chair: Alan Langstraat

Trustee: Rose Robertson

Trustee: Ramza Coury

Trustee: Jennifer Earle

**Staff Present:** General Manager: Sarai Ramirez

Grounds Supervisor: Jesse Rodriguez

**Legal Counsel:**

**Date of Next Board Meeting: The date of the next board meeting will be February 22, 2024.**

**Public Comment:** Members of the public may address the Board of Trustees on any item on the agenda.

Please be advised, the Brown Act prohibits action on items that are not listed on the agenda, or properly added to the agenda under the provisions of the Brown Act. The Board may set such items for consideration at some future Board meeting. Members of the public may address the Board. Please observe a time limit of five (5) minutes pursuant to Government Code Section 54954.3(b)

**CONSENT AGENDA:**

All items on the consent agenda are to be routine and non-controversial. However, if discussion is required, the item will be removed from the consent agenda and will be discussed after the consent agenda is approved.

1. Minutes of the Tuesday, October 24, 2023, Regular Meeting of the Board of Trustees.
2. Disbursements: 10/01/2023 through 10/31/2023  
Disbursements: 11/01/2023 through 11/30/2023  
Disbursements: 12/01/2023 through 12/31/2023

Upon request, Agendas will be made available in alternative formats to accommodate person with disabilities. In addition, any person with a disability who requires a modification to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

**OLD BUSINESS: Discussion/Action:**

1. **Conditional Use Permit:** The district is tentatively scheduled for a public hearing with the planning commission on February 8, 2024.

**NEW BUSINESS: Discussion/Action:**

1. **2022/2023 Audit:** Garry Riezebos from Adair & Evans to present.
2. **Election of Officers:** Board to elect chair, vice chair and board secretary.
3. **Bethel Farm Contract:** Board to vote on the renewal of lease contract with Mr. Gill or vote on an alternate course.
4. **2024 Personnel Manual:** Changes made by Sierra HR Partners to comply with California laws to be discussed.
5. **Use of Vacant Area at Floral Cemetery:** Discussion of how to use the vacant land behind the oleanders by the shop.
6. **Manager's Report:** General Manager Sarai Ramirez
7. **Closed Session: Initiation of litigation pursuant to Government Code section 54956.9(d)(4).** Number of cases: 1
8. **Trustees' reports:**

Trustee: **Una Tristan**

Trustee: **Alan Langstraat**

Trustee: **Rose Robertson**

Trustee: **Ramza Coury**

Trustee: **Jennifer Earle**

**9. Adjournment:**

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