

SELMA CEMETERY DISTRICT

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**Regular Meeting of the
BOARD OF TRUSTEES**

**Thursday, June 22, 2023, Consent Agenda I
4:30 p.m.**

MINUTES

1. Call to Order: 4:30 pm

2. Roll Call: Chair: Robert Allen - *Present*

Vice-Chair: Una Tristan - *Present*

Trustee: Alan Langstraat - *Present*

Trustee: Alfonso Caro - *Present*

Trustee: Rose Robertson - *Present*

Staff Present: General Manager: Sarai Ramirez - *Present*

Grounds Supervisor: Alvaro Salazar - *Present*

Date of Next Board Meeting: **The date of the next board meeting will be Thursday, July 27, 2023.**

Public Comment: Members of the public may address the Board of Trustees on any item on the agenda.

No public present.

CONSENT AGENDA:

1. Minutes of the Thursday, May 25, 2023, Regular Meeting of the Board of Trustees.
2. Disbursements: 05/01/2023 through 05/31/2023

Motion to approve the Consent Agenda as presented made by Trustee Alan Langstraat and seconded by Vice chair Una Tristan. Vote: Chairman Robert Allen – AYE, Vice chair Una Tristan – AYE, Trustee Rose Robertson – AYE, Trustee Alan Langstraat – AYE, Trustee Alfonso Caro – AYE. Motion carried.

OLD BUSINESS: Discussion/Action:

1. **Painting of the shop building:** Update on the quotes submitted. *JC's Painting provided a quote for the repairs. Joel Cabatic provided an adjusted proposal for the white building only. The district is still waiting to hear back from electricians.*

Trustee Alfonso Caro made the motion to accept JC's Painting quote. Motion was seconded by Trustee Rose Robertson. Vote: Chairman Robert Allen – AYE, Vice chair Una Tristan – AYE, Trustee Rose Robertson – AYE, Trustee Alan Langstraat – AYE, Trustee Alfonso Caro – AYE. Motion carried.

- 2. 2023/2024 Budget:** Proposed budget for the upcoming fiscal year. *Actual numbers are as of June 9, 2023. The projected amounts are an estimate for the fiscal year.*

Motion to accept the proposed budget was made by Trustee Alan Langstraat and seconded by Trustee Alfonso Caro. Vote: Chairman Robert Allen – AYE, Vice chair Una Tristan – AYE, Trustee Rose Robertson – AYE, Trustee Alan Langstraat – AYE, Trustee Alfonso Caro – AYE. Motion carried.

NEW BUSINESS: Discussion/Action:

- 1. Hybrid Meetings:** Discussion of AB 2449 to allow for hybrid/teleconference meetings.
A summary of what the bill states was discussed.

After a brief discussion, the Vice chair made the motion to adopt AB 2449 as policy and seconded by Trustee Rose Robertson. Vote: Chairman Robert Allen – AYE, Vice chair Una Tristan – AYE, Trustee Rose Robertson – AYE, Trustee Alan Langstraat – AYE, Trustee Alfonso Caro – AYE. Motion carried.

- 2. Manager's report: General Manager: Sarai Ramirez**

Burials as of 07/01/2022 – 05/31/2023: **168**
Plots Paid in full as of 07/01/2022: **202 (Pontem Count)**
Plots Available as of 03/31/2023: Floral – **2,610**, West – **551**

- . GSRMA RMAP:** Refund of 5% of the district's annual contribution. *The total amount received was \$1,972.85. The district prepares a packet of items the insurance company requests. Based on what we provide, they determine what we will be awarded. Trustee Rose Robertson requested the packet; it will be provided to all board members.*
- New ground's signs:** Progress update. *All but seven (7) signs at the Floral Cemetery have been placed. The North and the West Cemeteries have not been started yet.*

- **Conditional Use Permit:** Update on the cemetery expansion. *There is nothing new to report, other than the planner asked about the landscaping for the perimeter of the property and if there were any developments in our efforts to reach out to the neighbors. This topic will be an agenda item to invite the neighbors and the public. Trustee Rose Robertson suggested this be done at the August meeting when school resumes. Trustee Alan Langstraat suggested monthly updates be made to the neighbors.*
- **GSRMA Workshop:** Item to be placed for a future meeting. *Item overlooked at the regular meeting.*

3. Trustees' reports:

Trustee: **Robert Allen:** *Trustee shared that some families have shared with him that the grounds look very nice.*

Trustee: **Alfonso Caro:** *Nothing at this time.*

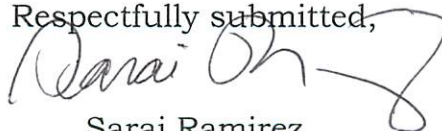
Trustee: **Alan Langstraat:** *Trustee repainted the sign at the Floral Cemetery since the paint was peeling. The general manager shared a picture with the board.*

Trustee: **Una Tristan:** *Nothing at this time.*

Trustee: **Rose Robertson:** *Trustee shared she is still learning the protocols of the district. She would like all board members to be updated on GC section 54597 item. Chairman Robert Allen replied that the attorney for the district, Doug Larsen, would update the board at the same time.*

- **4. Adjournment:** *5:01 pm. With no other discussion, a motion to adjourn the meeting was made by Trustee Rose Robertson and seconded by Trustee Alfonso Caro.*

Respectfully submitted,



Sarai Ramirez

General Manager - recording secretary



Robert Allen - Chairman of the Board