

**SELMA CEMETERY DISTRICT
RECORD OF THE BOARD OF TRUSTEES
Regular meeting**

Thursday September 23, 2021, Consent Agenda 1

1. Call to Order: 4:30pm

2. Roll Call: Chair: Robert Allen – Via Telephone, welcomed new board member Karen Foster and introduced her.

Vice-Chair: Una Tristan - Present

Trustee: Alan Langstraat -- Present

Trustee: Alfonso Caro -Present

Trustee: Karen Foster - Present

Staff Present: General Manager: Sandi Miller – Present

Executive Assistant- Sarai Ramirez

Date of Next Board Meeting: The next meeting will be Thursday October 28, 2021.

Public Comment: Members of the general public may address the Board of Trustees on any item on the agenda.

No public present at this meeting

CONSENT AGENDA:

1. Minutes: of the Thursday August 26, 2021, Regular Meeting of the Board of Trustees
2. Disbursements: 08/01/2021 through 08/31/2021

Motion to accept the Consent Agenda as presented by Chairman Robert Allen, Second by Trustee Alan Langstraat. Vote: - Trustee Alan Langstraat – AYE Trustee Alfonso Caro- AYE. Chair Robert Allen – AYE. Vice-Chair Una Tristan – AYE Motion carried.

OLD BUSINESS: discussion/Action:

1. **CUP (Conditional Use Permit)** The Application has been filled out and delivered to the County. GM Sandi Miller to report on this. *On Friday 9/10 Alvaro and I went out to take pictures as requested by the application process. I had contacted David Horn (Our Engineer) for fresh copies of the map. Then on Monday 9/13 I cut the check for the application fee (15,359) and took it Fresno County. I had a 2:30 appointment with Thomas at the planning department. We went through the application; he has everything he needs at this time. He did tell me it will still 4-8 months to get through the process, but that he will stay on top of what is going on with it.*

NEW BUSINESS: Discussion/Action:

1. **Bank Account:** We need to remove Ron Baker from our account and add our new board member Karen Foster.

Trustee Alan Langstraat made the motion to remove Ron Baker and add Karen Foster to all bank accounts, Seconded by Trustee Alfonso Caro. Vote: - Trustee Alan Langstraat – AYE Trustee Alfonso Caro- AYE. Chair Robert Allen – AYE. Vice-Chair Una Tristan – AYE, Trustee Karen Foster AYE. Motion carried.

2. **Request to have bench locations at the West Cemetery:** GM Sandi Miller to report on this item. We have bench locations at the Floral and North Cemeteries but non at the West Cemetery. *GM Sandi Miller reported that when the board elected to allow benches the grounds crew mapped out where they could go and not affect the equipment and watering. I do not know why they didn't do the West Cemetery. Unless no one had shown an interest in placing one there. The grounds Supervisor Alvaro does not recommend placing benches there. We are not there often enough to watch out for them. He has gone to get flags and people are driving fast and not paying attention, plus he is always chasing off homeless people.*

Motion to have Grounds Supervisor Alvaro Salazar and staff to map out locations that will not affect services, watering, and the equipment onto the grounds, to have the person interested in placing the bench to sign the normal wavier by Trustee Alan Langstraat, Seconded by Trustee Alfonso Caro. Vote: - Trustee Alan Langstraat – AYE Trustee Alfonso Caro- AYE. Chair Robert Allen – AYE. Vice-Chair Una Tristan – AYE, Trustee Karen Foster AYE. Motion carried.

3. **Manager's report: General Manager: Sandi Miller**

Burials as of 07/01/2021 – 08/31/2021: 37

Covid Burials as of 01/01/2021 – 08/31/2021: 62 (no change)

Pre-need Contracts: 19 Paid in full: 14

- **Edgers:** We only have one edger now; Joshua has gone back to school. Per CalPERS rules Chico can only work until the end of September.
- **Funerals:** We have gotten very busy again. We are averaging 4-5 a week, except the week of the 20th we have 7 scheduled and as of 9/14 we have 4 services already. No one is reporting that their loved one passed of Covid or the Variant.
- **CSDA Annual Conference:** CSDA paid my fee to attend, they gave me a plaque for my service on the board. I shared the clock they gave me months ago.
 - As President I sat in the Local Chapter Round Table, this gave us the opportunity to speak with other chapters to see what they are doing. And of course, due to Covid not much has been going on.
 - Other Classes included:
 - Property / Surplus Land, which went into effect with AB1486. Not much has changed from the bill. AB1486 doesn't affect the property under 5,000 sq. ft. It still must be offered to other Special Districts first. But only for 60 days.
 - Contactor / Employer: I know that there were lawsuits about this law, not much changed from the original. We are still required to hire the edgers, none of the rules changed for seasonal workers.
 - Brown Act: The bill that allows public agencies to hold meetings via tele- conferencing will end 9/30/2021. But due to the resent increase in Covid / Variant it will probably get extended. They talked about padding retirements and wages prior to retirement and how it's a felony. We do not do this. Then they went over the basics that are in the Ethics training we all take.
 - Cyber Security: I was disappointed in this class; the tittle should have been Staff using our Wi-Fi.
 - Keynote Speakers: As always were great. There is an article on them in the CSDA News you have.

4. Trustees' reports: Trustee: **Robert Allen** – Requested that Sarai Ramirez be moved to staff on the minutes.

Trustee: **Alfonso Caro** - Nothing

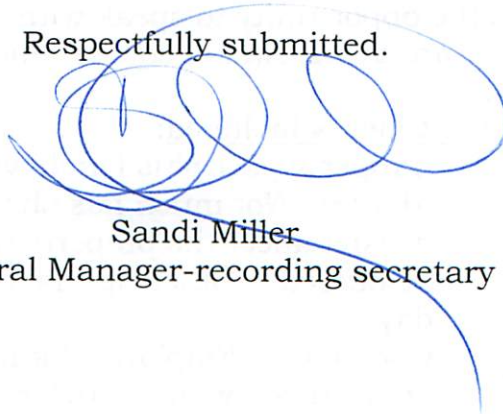
Trustee: **Alan Langstraat** – He did the sign for Ringo Park, and they are looking to do the dedication the first week of October.

Trustee: **Una Tristan** – Reported that she is das she won't be attending the conference in October but has a family wedding to attend on the 10th.

Trustee: **Karen Foster** – She is very humbled to be selected for the board, she is 4th generation family in Selma. While talking to Chairman Robert Allen, she told him she isn't wanting on the board for the right to say she is. She is willing to do what ever it takes to help the district. She grew up in Selma and attended Selma Schools.

5. Adjournment:5:07pm

Respectfully submitted.



Sandi Miller
General Manager-recording secretary

Una Tristan - Vice-Chairman of the Board

Una Tristan