

SELMA CEMETERY DISTRICT

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**Regular Meeting of the
BOARD OF TRUSTEES
Thursday, January 26, 2023
4:30 p.m.**

AGENDA

1. Call to Order:

2. Roll Call:

Chair: Robert Allen
Vice-Chair: Una Tristan
Trustee: Alan Langstraat
Trustee: Alfonso Caro
Trustee: Rose Robertson

Staff Present: General Manager: Sarai Ramirez
Executive Assistant: Mayra Lopez
Grounds Supervisor: Alvaro Salazar

**Date of Next Board Meeting: The next board meeting will be
Thursday, February 23, 2023.**

Public Comment: Members of the public may address the Board of Trustees on any item on the agenda.

Please be advised, the Brown Act prohibits action on items that are not listed on the agenda, or properly added to the agenda under the provisions of the Brown Act. The Board may set such items for consideration at some future Board meeting. Members of the public may address the Board. Please observe a time limit of five (5) minutes pursuant to Government Code Section 54954.3(b)

CONSENT AGENDA:

All items on the consent agenda are to be routine and non-controversial. However, if discussion is required, the item will be removed from the consent agenda and will be discussed after the consent agenda is approved.

1. Minutes of the Thursday, October 27, 2022, Regular Meeting of the Board of Trustees.
Minutes of the Thursday, November 10, 2022, Special Meeting of the Board of Trustees.

2. Disbursements: 10/01/2022 through 10/31/2022
Disbursements: 11/01/2022 through 11/30/2022
Disbursements: 12/01/2022 through 12/31/2022

OLD BUSINESS: Discussion/Action:

- 1. CUP (Conditional Use Permit)** GM Sarai Ramirez to report on this.
- 2. Oleanders at the Floral Cemetery:** General Manager has obtained three (3) quotes to have the Oleanders removed. Please see attached quotes.

NEW BUSINESS: Discussion/Action:

- 1. Employee Handbook 2023 Updates:** See attached for changes made to the personnel handbook.
- 2. Bethel Property:** Discussion regarding communication strategy with the neighbors as well as the status of the farm.
- 3. Manager's report: General Manager: Sarai Ramirez**
- 4. Closed Session:** Public Employee Performance Evaluation, Government Code section 54957, Grounds Men Position.

Reportable Action:

- 5. Closed Session:** Public Employee Discipline/Dismissal/Release, Government Code section 54957

Reportable Action:

- 6. Trustees' reports:** Trustee: **Robert Allen**
Trustee: **Alfonso Caro**
Trustee: **Alan Langstraat**
Trustee: **Una Tristan**
Trustee: **Rose Robertson**

- 7. Adjournment:**