

**SELMA CEMETERY DISTRICT  
RECORD OF THE BOARD OF TRUSTEES**

**Regular meeting**

**Thursday January 23, 2020  
4:30p.m.**

**Consent Agenda 1**

**1. Call to Order: 4:30pm**

- 2. Roll Call:** Chair: Robert Allen - Present  
Vice-Chair: Una Tristan-Present  
Trustee: Ron Baker - Present  
Trustee: Alan Langstraat - Present  
Trustee: Alfonso Caro -Absent

**Staff Present:** General Manager: Sandi Miller - Present

**Date of Next Board Meeting: The next meeting will be Thursday  
February 27, 2020 at 4:30pm**

**Public Comment:** Members of the general public may address the Board of Trustees on any item on the agenda.

**No members of the public at this meeting.**

**CONSENT AGENDA:**

1. Minutes: of the Thursday October 24, 2019 Regular Meeting of the Board of Trustees
2. Disbursements: 10/01/19 through 10/31/19
3. Disbursements: 11/01/19 through 11/30/19
4. Disbursements: 12/01/19 through 12/31/19

***Motion to accept the Consent Agenda as presented by Trustee Ron Baker, Second by Trustee Alan Langstraat: - Chair Robert Allen - AYE - Trustee Ron Baker - AYE-, - Vice-Chair Una Tristan AYE- Trustee Alan Langstraat - AYE Trustee Alfonso Caro-Absent. Motion carried.***

**OLD BUSINESS: Discussion/Action**

1. **Audit:** Garry Riezebos from Adair and Evans will be here to present the audit for FY 18/19. *Garry Riezebos brought the board copies of the audit report and then explained the report and their findings to the board. He answered any questions and reported that their finding were fair and accurate.*

***Motion to accept the Audit as presented by Trustee Alan Langstraat, Second by Trustee Ron Baker. Vote: - Chair Robert Allen – AYE - Trustee Ron Baker - AYE–, – Vice-Chair Una Tristan AYE- Trustee Alan Langstraat – AYE Trustee Alfonso Caro-Absent. Motion carried***

- 2. Wells Fargo:** All funds from Wells Fargo have been transferred to Stifel and are being handled by Sandra Wheeler. *We did have to wait 30 days on one of the investments before transferring it, so that we wouldn't lose any funds in the transfer.*

**NEW BUSINESS: Discussion/Action:**

- 1. White Golf Cart:** The reverse has gone out in the white golf cart. The repairs are going to cost \$660.00, we paid \$1,200.00 for the cart 8 years ago. I would like to request permission to research selling or giving it to another Special District or Non-profit. *We should be receiving our new gators very soon and won't have a need for it. We will also be getting rid of the red golf cart as the program requires us to replace gas machines with the electric one. I have not had a chance to read if they take it or we get rid of it. But I will inform the board as soon as I have the answer to this question.*

**Trustee Ron Baker made the motion to declare the white golf cart as surplus and GM Sandi Miller will research how to dispose of it, Seconded by Vice-Chair Una Tristan. Vote: Chair Robert Allen - AYE Vice-Chair Una Tristan – AYE, Trustee Alan Langstratt – AYE, Trustee Ron Baker – AYE, Trustee Alfonso Caro- Absent. Motion carried.**

- 2. CSDA Board:** My term with the CSDA board will be up in January 2021, they are requesting to know if I will be running or not. My next term will run from 2021-2023.

***After Discussion it was decided that GM Sandi Miller will not run again for the CSDA Board.***

**Manager's report: GM Sandi Miller Reporting**

Burials as of 10/01/19 – 12/31//2019  
Pre-need Contracts: 11

Pre-needs Paid: 37

- **Gator Program Up-date:** We received the signed contracts for the purchase of the 4 new gators. Along with the contracts came the instructions on how to order and purchase them.
  - **Edger's:** Finished on November 1,2019. I will be presenting new information later how we will need to handle next year's season.
  - **Stars on Veterans headstones:** We kept Omar one of the edger's to place the remining stars on the Veterans headstones. We have changed how they are marked. *The list was very large and there is the possibility that one or so got missed, if you hear of one please let us know right away and we will fix it. We have changed how they are marked. A few months back we decided that when a stone is being poured, the office will mark the sheet to let Brad know it belongs to a veteran. At the time the stone is being poured it will be marker prior to going on the grounds.*
  - **SDA Renewal:** I have completed my continuing education and have been renewed for my SDA. I renew every 4 years.
  - **Transparency Certification:** We need one more item for the renewal on our transparency certification.
  - **Update on Gophers:** After much research and phone calls, the recommendation for getting rid of the gophers was to use traps. Even several of the companies I called that is how they get rid of them. I ordered and we have received 40 new traps giving us a total of 57. *Brad and Henry are hard at work setting and checking all of them. They are knocking down the mounds and then later in the day they go to where there are new mounds and set the traps. It seems to be working better and with so many traps we can cover more area.*
  - **AB931 Female Reorientation:** AB931 has passed which means that city's and county's must have at least 2 females on a board of 5. This number of females is based on the population and number of board members. *There is some discussion as to how this effects Special Districts, but more often than not anything that effects county's ends up effecting Special Districts as well. At this point it is just City's and County's and depends on the population of the town. Selma isn't big enough for this to affect us but worth watching to see if they create a new law effecting Special Districts and if the paramotors stay the same.*
- 3. Trustees' reports:** Trustee: **Robert Allen** -Nothing  
Trustee: **Alfonso Caro** - Absent

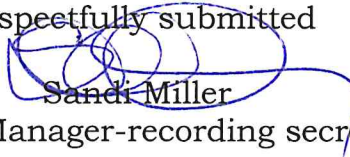
Trustee: **Ron Baker** - *Nothing*

Trustee: **Alan Langstraat** - *Talked about going back and talking to the new Board of Supervisors about our property. After Discussion: Alan will contact our supervisor and make an appointment with him first. Alan, GM Sandi and possibly Paul Saito will meet with him first and then other supervisors.*

Trustee: **Una Tristan**- *Nothing*

**4. Adjournment: 5:21pm**

Respectfully submitted



Sandi Miller

General Manager-recording secretary



Robert Allen

Chairman of the Board