

**Regular Meeting of the  
BOARD OF TRUSTEES  
Thursday, October 27, 2022, Consent Agenda I  
4:30 p.m.**

**AGENDA**

- 1. Call to Order:** 4:30 p.m.
- 2. Roll Call:** Chair: Robert Allen - Present  
Vice-Chair: Una Tristan - Present  
Trustee: Alan Langstraat - Present  
Trustee: Alfonso Caro – Absent  
Trustee: Rose Robertson - Present
- Staff Present:** General Manager: Sarai Ramirez - Present  
Executive Assistant: Mayra Lopez - Present  
Grounds Supervisor: Alvaro Salazar – Not Present

**Date of Next Board Meeting:** **The date of the next meeting will be discussed due to the upcoming holidays in November and December.**

**Public Comment:** Members of the public may address the Board of Trustees on any item on the agenda.

**CONSENT AGENDA:**

1. Minutes of the Thursday, September 22, 2022, Regular Meeting of the Board of Trustees.
2. Disbursements: 09/01/2022 through 09/30/2022

**Motion to accept the Consent Agenda as presented made by Vice chair Una Tristan and seconded by Trustee Rose Robertson. Vote: Chairman Robert Allen – AYE, Vice chair Una Tristan – AYE, Trustee Alan Langstraat – AYE, Trustee Rose Robertson – AYE Motion carried.**

**OLD BUSINESS: Discussion/Action:**

1. **CUP (Conditional Use Permit)** GM Sarai Ramirez to report on this. *During the month of October, an email was received from the Valley Air Pollution Control District stating that the district needed to have an Air Impact Assessment completed. While gathering the required information for the application, General Manager Sarai Ramirez found this assessment had been completed and approved On June of 2015. The district reached out to the Air District to see if there was a statute of limitations on said approval. The Air District*

*advised our district that this assessment could still be used. No new AIA is required.*

- 2. Equipment and truck:** There are two mowers and one truck that need to be disposed of. *The 2000 GMC truck has been donated to Valley ROP. They will set a date to pick up the vehicle.*
- 3. Pruning of all Chinese Pistachio trees:** The trees require pruning this year at the Floral and North Cemetery. See attached quote. *This project has been completed. Three were missed in the original quote. These were ash trees. They too have been pruned for an additional \$900.00.*
- 4. Day of the Dead:** The district would like to hold the first Day of the Dead event at the Floral Cemetery. *Due to other activities that require priority, and the current staff shortage, this event is postponed until next year.*
- 5. Oleanders at the Floral Cemetery:** There was a fire off Block A on the Oleanders. *General Manager Sarai Ramirez spoke to a PG&E representative and was informed that they do not have anyone to do the removal. The district was asked to be sure to call 811 prior to removal so that they can mark where the gas lines are. A quote was received by Castellano's and the board asked to acquire two more from other companies. The board asked the General Manager to find out what the yearly cost is to prune these oleanders. Ground staff have expressed concern for their safety when they have to trim on Thompson Ave., the company that comes out yearly does not do the side on the street.*

**NEW BUSINESS: Discussion/Action:**

- 1. Stifel:** Sandra Wheeler will join via Zoom for a presentation regarding investment accounts. *A presentation was made by Sandra Wheeler on the district's current portfolio. Those present were invited to ask any questions they may have had or clarifications on current investment standing. Chairman Robert Allen requested to have a portfolio review twice a year.*
- 2. Board Meetings for November 2022 and December 2022:** Discussion for these meeting dates due to holidays. *After discussion, it was determined the district does not need to meet for the regular meeting of November 2022. The regular meeting for December 2022 will be on call. If this meeting needs to take place, it will be set for Thursday, December 8, 2022.*

### **3. Manager's report: General Manager: Sarai Ramirez**

Burials as of 07/01/2022 – 09/30/2022: **46**

Pre-need Contracts: **20** Paid in full: **32**

- **Bethel Farmland:** ME Vineyards has informed the district they will not be renewing the farm lease. *The district was referred to a gentleman who may be interested in farming the vineyards. After visiting the farm, he followed up with General Manager Sarai Ramirez and informed her that the condition of the vineyard was in a 'rough' state, and it would cost a lot of money to get it cleaned and ready for farming. His recommendation was to pull all the vines and leave the land empty or use it for a vegetable farm. The general manager was also informed that the San Joaquin Valley Air District is offering grants for something like this. She will be gathering information on this grant.*
- **Renovation at the Floral Cemetery:** The grounds crew began the renovation. *To date, the grounds staff have completed three and a half (3.5) blocks and have two and a half (2.5) blocks left at the Floral Cemetery to renovate.*
- **District closed on Veteran's Day:** In observance of the holiday, the district will be closed on this day. *As in years past, the district will be closed for this holiday.*
- **New Grounds Signs:** The new signs have been delivered. *General Manager Sarai Ramirez is hoping to get these posted before the holidays coming up. The renovation needs to be completed before the staff starts a new project.*
- **Minor Accident:** There was a minor accident at the Floral Cemetery. *On 10/19/2022, an employee was backing up with the dump truck and accidentally backed into the backhoe. The employee operating the backhoe was sent to the clinic for examination due to experiencing back pain. He was placed on light duty work and released back to regular work on 10/26/2022.*

### **4. Trustees' reports:**

Trustee: **Robert Allen:** Chairman reported on the CAPC he attended together with Una Tristan, Mayra Lopez, and Sarai Ramirez. Human composting and green burials were discussed at this conference. The chairman asked the rest of the board if they would like to have a Thanksgiving lunch with the staff, all present agreed. The district will close at 11:00 am to join the board at a restaurant everyone agrees with. Robert Allen also mentioned the General Manager will be at Rotary on 11/18/2022 for lunch to do a small presentation on the district.

Trustee: **Alfonso Caro:** Not present.

Trustee: **Alan Langstraat:** On Saturday, October 22, 2022, he and his family were at the Floral Cemetery visiting his parents and noticed that one of the vases was stuck, so he emailed the General Manager and asked what the cemetery policy was on this matter. Chairman Robert Allen suggested we place something on our website to let the public know to call the district so that the staff can correct this.

Trustee: **Una Tristan:** Reported that she appreciated the topic at the CAPC conference where strategic planning was discussed.

Trustee: **Rose Robertson:** Informed that she attended the City Council meeting as an individual and reminded those in attendance at that meeting why its important for all districts of the City of Selma to meet. She mentioned at this council meeting that the cemetery is running low on available plots. Most did not know this.

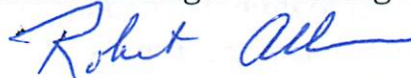
**5. Adjournment:** 5:53 pm

Respectfully submitted,



Sarai Ramirez

General Manager-recording secretary



Robert Allen - Chairman of the Board